

Tikanga services at Tākina

Cultural Services Request Form



Cultural Services Request Form Tākina Events

Item	Details
Event name	
Date & time services requested	
Expected number of attendees	
Event location (Tākina spaces being used)	
A brief kaupapa (description) of the event (website link etc)	
VIPs in attendance (Please list any people that mana whenua should be aware are in attendance)	
Client experience with Tākina tikanga and Te Ao Māori (Please note any expertise in your event team as this helps us gauge the level of support your event will require)	
Cultural service requested (Please check all required boxes)	Event tikanga Mihi whakatau
	Other event content Cultural performance/entertainment
	Event speaker
	Anything else you would like to mention about your request:
Client contact (Add conference organiser here and/or the main contact person from the event who will liaise with local mana whenua)	Name
	Email
	Phone
Tākina Events client coordinator	Name
	Email
	Phone

Attachment 1: Tākina Summary

Te Huarahi

Understanding what tikanga is appropriate for your kaupapa.



Attachment 2: Tākina Summary and Pricing

Tikanga element	Context	Price	Notes
Whakatau (most common tikanga for events at Tākina)	Welcome for opening of events, conference and festivals. May be held in any event space and will be worked through with client the best location.	\$650 / \$1,300 additional kairuruku: \$650 per person	If Kura and/or Alishia provide the whakatau, \$650 / \$1,300 respectively
Other Cultural Performance or Event Elements	This may include mana whenua speaking as part of your event programme, cultural performance as of event entertainment etc.	To be quoted once requirements are understood.	Our mana whenua partners will be happy to discuss inclusion of content in your programme, or specific cultural needs and will do their best to connect our clients with the appropriate iwi people or groups to meet the client outcomes.
Pre-event hui	Online hui to run through tikanga, expectations etc	\$250 - \$500	If just Kura attends, the cost is \$250 If Alishia also attends, the cost is an additional \$250